



Allyson Scammell  
UNCORK BIG MAGIC

## Here's how it works

### ***Coach-Client Agreement:***

The Coach-Client Agreement was sent to you via DocuSign. Please let me know if you have questions. If not, please sign and complete the Intake Form on the next page.

### ***Payments:***

Payments are made via PayPal and in 6 monthly installments. Business invoices are available upon request.

### ***Scheduling + Sessions:***

You may schedule, change, or cancel appointments using my scheduling page: <https://allysonscammellcoaching.as.me/>.

NOTE! Changes or cancellations must be made at least 24 hours prior to appointment.

All sessions are held via Zoom (using video or audio only, depending on your preference). You will receive a Zoom link, which will be used throughout our time working together.

### ***Email Support + Mailing list:***

As a client, you receive email support from me between coaching sessions during my office hours on Mondays, Wednesdays, and Fridays. If an issue is urgent or timely, please indicate so in the email subject, and I will do my best to respond to you as soon as possible.

You will also be added to my mailing list. If you prefer to opt-out, then either let me know or hit the "unsubscribe" link at the bottom of any email I send.



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## Client Intake Form

Your Name:

Address:

City:

State:

Zip:

Country:

Email:

Preferred Email (if different from above):

Profession:

Website (if applicable):

Birth date:

Phone:

Spouse/Significant Other:

Children/ages:

Where would you ideally like to be in 6 months time - both professionally and personally?

What support would you like the coaching sessions to provide to help you get there?



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U N C O R K   B I G   M A G I C

What are the biggest challenges standing in the way of you being where you most want to be in 6 months and beyond?

What big, long-term dreams do you have for yourself?

Do you meditate, pray, or engage in any spiritual practices? Why or why not?

What activities are crazy fun for you?

What are the top five things on your “things to do before I die” list?

Anything else you'd like to share?